

**PROCEEDINGS OF THE BROWN COUNTY  
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, August 26, 2019 at the Duck Creek Center – Public Works Department, 2198 Glendale Avenue, Green Bay, WI

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**Present:** Chair Bernie Erickson, Supervisor Tran, Supervisor Deslauriers, Supervisor Dantine, Supervisor Kaster  
**Also Present:** Supervisors Landwehr, Brusky & Deneys, Area Extension Director Judy Knudsen, Deputy Executive Jeff Flynt, Airport Director Marty Piette, Engineer Doug Marsh, Facility Manager John Morehouse, Port and Resource Recovery Director Dean Hain, Public Works Director Paul Fontecchio, Director of Administration Chad Weininger, Planning Director Chuck Lamine, Zoning Administrator Bill Bosiacki, Stan Kaczmarek & other interested parties

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**I. Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 6:14 pm.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Dantine, seconded by Supervisor Tran to modify the agenda to take Item 26 after Item III. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**III. Approve/Modify Minutes of July 22, 2019 and Special August 21, 2019.**

It was pointed out that on Page 5 of the July 22, 2019 minutes, there is reference to Supervisor Dantine being the Chairman of Hollandtown. This should be corrected to read that Dantine was the Chairman of Humboldt.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to approve as corrected. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Comments from the Public**

**-Bonnie Lee, 3759 Park Road, Greenleaf, WI**

Lee informed she is here to talk about rumble strips. She noted there are 12 planned rumble strips going in this year and 12 more planned for next year. This issue is not going to go away and there will be people in front of the Committee talking about this. Lee is asking that the process of how decisions are being made and what criteria is being used be reviewed and discussed. She continued that recently there was a story on WBAY on rumble strips and the information used in the news story showed recordings of decibels at 65, but the reporting she showed at a recent County Board meeting was up to 82 decibels. The news story showed 1 car going over 1 rumble strip, but at her home drivers are going over 3 rumble strips at 85 decibels and there are many people in the same situation.

**-Bridget Clancy, 1493 Hill Road, Greenleaf, WI**

Clancy addressed the Committee regarding rumble strips. She noted the second set of rumble strips were put in this morning on the other side of Highway 57 at the corner of County Z. Clancy stopped to ask the highway crew why they were putting the rumble strips so close and she was told there was an engineer that figured out where to put them. Clancy asked again why they had to be so close to the house and she was told it was according to the county. Signage was just put up that says "stop ahead", but there are 3 rumble strips. The first one is about 75 feet from Mark Clevens house and the next one is about 180 feet from his house and it is quite loud. Clancy lives just east of there and the closest rumble strip to her house is 400 some feet and it is loud at her house as well. She has talked to her neighbors and they would like to see some other alternatives tried. She noted they were not notified that the rumble strips were going in this soon or that they were going in at all. She wants to go on record saying communication is lacking and something needs to be done. There are semis going by constantly and a number of cars as well and it is loud and wakes Clevens up early in the morning.

## Referral from Land Conservation Subcommittee

1. **Consideration and possible action regarding request from Land Conservation Subcommittee to approve Proposed Changes to Chapter 26 Animal Waste Management Ordinance and to direct Corporation Counsel to Prepare Ordinance Amendment and bring back for final approval.**

Supervisor Dantine questioned if this will come back to Land Con. Corporation Counsel Dave Hemery said PD&T is the only Committee that has to approve the ordinance. His recommendation is to refer this to Corp. Counsel to prepare in ordinance format and bring back to the next PD&T meeting for approval and then it would go on to the full County Board. Hemery noted that Subcommittees do not have the ability to approve, but they can make a recommendation to the standing Committee who can take action. Dantine would like this to come back to Land Con for review and Hemery said it can be done that way.

Supervisor Deslauriers asked about section 26.02 and, specifically, if it was appropriate to have that in the ordinance. He would like an opinion from Corporation Counsel on this as he questions whether this belongs in a rule making ordinance. Hemery said part of his review and drafting would be to look at this document for legality and he asked that Deslauriers e-mail his request to him.

**Motion made by Supervisor Dantine, seconded by Supervisor Deslauriers to refer to Corporation Counsel to draft Ordinance and bring back to the next Land Conservation Subcommittee and Planning, Development and Transportation Committee meetings. Vote taken. MOTION CARRIED UNANIMOUSLY.**

## Consent Agenda

2. Harbor Commission Minutes (June 10, 2019).
3. Planning Commission Minutes (June 5, 2019).
4. Solid Waste Board Minutes (May 20, 2019).
5. Airport – Budget Status Financial Report for June 2019 – Unaudited.
6. Planning – Budget Status Financial Report for June 2019 – Unaudited.
7. Property Listing – Budget Status Financial Report for June 2019 – Unaudited.
8. Zoning – Budget Status Financial Report for June 2019 – Unaudited.
9. Port – Budget Status Financial Report for June 2019 – Unaudited.
10. Resource Recovery - Budget Status Financial Report for June 2019 – Unaudited.
11. UW-Extension – Budget Status Financial Report for June 2019 – Unaudited.

**Motion made by Supervisor Tran, seconded by Supervisor Dantine to receive and place on file Items 2 - 11. Vote taken. MOTION CARRIED UNANIMOUSLY.**

## Communications

12. **Communication from Supervisors Tran and Borchardt re: For the County to do an energy audit on all county-owned buildings. *Held for one month.***

Supervisor Tran recalled the first phase of this was looking at LED lighting and this will be coming back to the Committee in September. The next phase Tran would like looked at is what other opportunities can be explored to reduce energy usage in county buildings.

Facility Manager John Morehouse said a lot of building related upgrades would be done in conjunction with roof replacements, wall facades and window and door replacements. Those types of things are typically not replaced until the useful life is almost over or there is another need to make a change. To do anything before that point is typically not energy efficient. Tran recalled talking with Engineer Doug Marsh about insulation that could possibly be looked at to see if something could be done to reduce energy costs. Marsh responded that typically when roofs are replaced, insulation is looked at and replaced or added to. They usually do not get into wall insulation unless they are doing a comprehensive renovation and taking the interior faces of walls out. He noted that a lot of the buildings are masonry and working with insulation on those would be very disruptive due to having to drill into the masonry.

Marsh continued that in commercial buildings, there are typically people and equipment that produce a heat load and most of the heat is lost through the roof of the building, as compared to the walls of the building.

Tran asked if there are any plans in the 5 year CIP to look at roofs or windows that need to be replaced or chillers or boilers that are outdated and noted that there was equipment in the courthouse that dated back to the 1950s. Marsh said the courthouse had a comprehensive renovation in the 1990s so the R values in the walls and windows and exterior doors is better than it previously was.

Public Works Director Paul Fontecchio talked about the CIP that was passed last month. There are a number of projects scheduled including chiller replacement at the courthouse next year, lower roof replacement and a chiller replacement at Sophie Beaumont in 2021 and chiller replacement and cooling tower and heating boilers at the 911 Center/Jail, and replacement of 6 air handler units in the Law Enforcement Center in 2022. There is also a steam boiler replacement at the Museum projected for 2024. These projects are well over \$1 million dollars.

Deslauriers referenced the energy audit done in 2009 and asked if there was any low hanging fruit identified. Marsh responded that that was a pretty comprehensive county-wide study that included facilities as well as vehicles and the prior Facilities Director had a pretty good analysis done. When Marsh came in 2011, the county was in the throws of about \$1 million dollars of energy conservation measures as well as looking at some renewable energy systems, all of which was funded as part of the federal stimulus package that was to help recover from the recession. A lot of work at that time went into upgrading and improving facilities in terms of energy performance.

Marsh asked Deslauriers what his definition of low hanging fruit was. Deslauriers responded that when the Committee toured Duck Creek, the biggest eye opening thing was that a boiler from 1950 was being used well beyond its efficient designated life and he considers that low hanging fruit. Chillers not being replaced at the courthouse beyond their useful life and having one down is not something Deslauriers considers an acceptable plan of replacement, although he is aware that Facilities has been trying to replace that. Deslauriers feels there are likely other things that we could look toward to accelerate replacement that would make both economic and environmental sense because those have to go hand in hand. Deslauriers would not recommend replacing something before its useful time is up because that would not make good economic sense for taxpayers. He is not suggesting replacing things before their useful life is up. He talked about shop doors and the innovative air handling equipment available as well as vestibules and high traffic doorways that may go a long way in solving specific energy usage that may not have been looked at in the audit. Deslauriers supports conservation efforts as he believes conservation is the answer, not additional crappy intermittent generation. He would support anything to further conservation.

Morehouse informed the county typically purchases as much as they possibly can in the form of energy efficiency and new technology. The county wants to do the best they can with what they have for the greatest durability and longevity of the asset. They try to do things with what they already have from a financial aspect. If there was an additional \$2 million dollars to spend, some good educated choices could be made with regard to upgrading from an energy standpoint, but there is not that kind of money to throw at things. Deslauriers asked if there was an amount Morehouse felt would be appropriate for the County Board to attempt to budget that would provide a good balance between how much is spent to find economic and environmental solutions and how much those would cost, whether through an outside consultant or county employees. Deslauriers is looking for a figure for a good balance point for how much to invest in investigating and searching for conservation efforts. He noted the County Board holds the purse strings and he would also like to see a prioritized list moving forward.

Fontecchio wanted to clarify what Deslauriers is asking for and whether what he is asking for are things for energy conservation above and beyond what is listed in the CIP. Deslauriers said what he is trying to figure out is what the appropriate balance is to find economic and environmental solutions to our energy usage needs. He realizes there is not enough manpower in the county to do an investigation on every single window and light in every single building, but he is trying to see if we could allocate a specific amount of money, for example \$50,000, for the next 2 years for a dedicated study, if that would be beneficial to the county. Morehouse noted nothing has been done with the 2009 study which cost about \$14,000. He said we can spend money to no end having things studied, but if there is no money to back up the results, we get no place.

Deslauriers said he would like to see a more targeted facilities priority list of things that are in the future that the county is actually looking at for conservation efforts or efficiency specifically. Tran would also like to have some sort

of prioritized list. Deslauriers said he would much rather see the county spend money on conservation than seek taxpayer money for additional generation that is expensive, doesn't produce what is needed and does not work.

Fontecchio agreed with Morehouse in that we do not want to do studies for the sake of doing studies, especially when there is no money to do anything. Facilities is currently overwhelmed with the sales tax projects going on – the jail, medical examiner's office and the expo center. He said there is just not staff available to do a study, they will have to augment with outside consultant sources. Morehouse said another direction the County Board could recommend is that a set number of dollars be targeted for energy efficiency and upgrades. If Facilities knew there was a bucket of money available they could do some study based on needs identified and bring it back to the Committee and share the needs and recommendation to spend the money as efficiently as possible.

Tran acknowledged that doing studies without any action is pointless. She is wondering why there was not much done following the 2009 study. Morehouse said that many times studies end up with recommendations that cost millions of dollars. If there was a bucket of money with a designated amount for upgrades, they could chip away at some projects and move forward. He feels the 2009 study was just so enormous and the county did not have any funds close to what was recommended. Marsh added that there were a lot of recommendations in the 2009 study with pay back periods which was a great tool for prioritizing. A lot of the recommendations have been carried out but others, for a variety of reasons, have not. Four buildings have been re-lamped and in the 8 years that Marsh has been here, numerous boilers have been replaced as have a number of water heaters. There have been roof projects and replacement of condensing units and chillers at various locations as well.

Supervisor Dantine agreed that studies get us nowhere. He agrees with conservation and feels Facilities knows what is in the buildings and what needs to be taken care of without doing a study. Morehouse agreed and said if they are given some resources to do their job, they will do so and get rid of some of the low hanging fruit.

Deslauriers said the refrain is repeatedly that Facilities is swamped and does not have the resources. Fontecchio said right now they are neck deep in the LED thing, and they are also working on the sales tax projects; they are pretty booked. The last thing Deslauriers wants is to spend money on an audit if in a few months Morehouse may have some time to work on this, so he would like some sort of timeline as to when time may be available. It would be a big help in the path moving forward to have some clarity in the availability and what is possible through county employees. Fontecchio responded that he does not see things slowing down until the jail and medical examiner projects are done. Realistically, with the current staff, Fontecchio said there likely would not be time for a couple years. Morehouse added that he is a taxpayer in Brown County and if he had \$500,000 to throw at energy efficiency, he would find a way, even on his own time, to look at this.

Tran thanked the Facilities staff for everything they do and all their hard work. She would like to see some kind of a priority list from Facilities of what needs to be done and what the cost may be so the County Board can try to find money. She noted that last month the electricity costs at CTC alone were almost \$13,000 and that is just one building. She would like to see some plan with actionable things. She wants to see something be done, not just this being discussed for years.

Fontecchio understands we all want to see things get done, but realistically if Facilities could have some time to put together a list to prioritize, Morehouse can work on that. He added that in the past, when he tries to add something to a budget at this point in the budget process, it does not go well, but he said maybe something could be built into the 2021 budget. That would give staff time to work on this when there may be a lull. Tran said she is a team player and is not looking to complicate anyone's jobs; she just would like to see something in the planning. She wants to see a process and some action. She wants to see something that shows things will get done because it seems that the Board thinks things are fine the way they are, but they are not fine. She wants to see some sort of plan for action and deadlines.

**Motion made by Supervisor Deslauriers, seconded by Supervisor Tran to refer to Public Works to come back in March, 2020 with a prioritized list of energy efficiency or conservation efforts with general costs. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY.**

13. **Request to and Response from Town of Wrightstown regarding Digester Communication from Supervisors Deslauriers and Van Dyck. Referred back from July meeting.**

Deslauriers informed he talked to Supervisor Van Dyck about this communication. The Plan Commission in the Town of Wrightstown will be voting on the conditional use permit on September 3 and the public hearing for the Town Board will be held on September 4 and the Town Board will be voting on the CUP on September 11. Deslauriers and Van Dyck would like this item held until next month's agenda.

**Motion made by Supervisor Deslauriers, seconded by Supervisor Tran to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY.**

14. **Communication from Supervisor Deslauriers: That Highway Commissioner Paul Fontecchio deliver a report to, and answer questions from, the County Board at its October meeting. The report to include the following:**

**\*Where else in Wisconsin have transverse rumble strips been recently installed in a systematic, widespread manner in extremely close proximity to rural homes as they have been, and continue to be, installed throughout rural Brown County?**

**\*Since the Commissioner's stated purpose of the installation of the transverse rumble strips is to prevent distracted drivers from running stop signs, present any studies that prove that transverse rumble strips reduce accidents and fatalities caused specifically by distracted or impaired drivers (the cause of most intersection fatalities in rural Brown County)?**

**\*What low cost countermeasures were passed over in favor of installation of transverse rumble strips near homes?**

**\*Do Highway Commissioners typically react to a traffic accident by planning and promoting a solution months prior to the cause of that accident being known? *Referred from August County Board.***

Deslauriers informed he put this communication in because about 2/3 of the rumble strips scheduled for installation this year have been put in and there are another 12 scheduled for installation next year. There will be 2 communications next month that will require County Board vote. What Deslauriers is asking for is to have this discussion before the full County Board as we simply do not have the ability to give knowledge to the County Board to make educated votes one way or another without doing that. He continued that most of the time the committee structure works great in that things are passed through committee and then forwarded on to the full County Board and there are informed Supervisors making decisions, but in this instance Deslauriers does not see a way to do that without bringing this to the County Board. He is trying to be respectful in giving Highway Commissioner Fontecchio some of his concerns as well as time to address those concerns.

**Motion made by Supervisor Deslauriers, seconded by Supervisor Tran to have Highway Commissioner Fontecchio report and answer questions in the communication at the October County Board meeting. *Motion was later amended.***

**Motion by substitution made by Supervisor Dantine, seconded by Supervisor Kaster to refer to County Executive's Office. *Motion withdrawn; no vote taken.***

Dantine informed the County Board does not have any jurisdiction over what the Highway Commissioner does and by State Statute he is in charge of public safety. Recommendations have been made in the past and this has been discussed numerous times. Dantine noted the Highway Commissioner is hired by the County Executive. To air this out at County Board does not make a lot of sense to him because it is like saying Fontecchio is not doing his job and that is not something that should come before the Board because the Board cannot control what he does. Recommendations can be made, but the Board does not control what the Highway Commissioner does and for that reason Dantine feels this should be referred to the County Executive.

Deslauriers recalled this has already been sent to the County Executive, but what happened was there was a unanimous vote on Supervisor Landwehr's communication back in September that anything the Highway Commissioner did that was outside of standards would be reported to PD&T prior to being implemented. There was

also a very distinct recommendation to the Highway Commissioner to notify residents. Supervisor Landwehr's communication has not been followed nor has the recommendation to the Highway Commissioner (except for the first few corners) to communicate to landowners. Deslauriers did refer this to the County Executive and they did have a discussion, but it did not change anything. The County Board, just like with other discussions on things like the dark store loophole, can make recommendations to both staff and legislators. Whether the Board has authority on a specific issues does not mean we can't make our opinion known. Deslauriers continued that the 2 communications that will be coming at next month's County Board meeting will be actionable and he feels the only way to get through this issue once and for all is to just have this discussion at the full County Board.

Corporation Counsel Dave Hemery said this communication is basically to require the Highway Commissioner to report to the County Board and answer questions from the County Board, including specific questions. Hemery reviewed the statutes on this which state under Sec. 83.01 that the Highway Commissioner is subject only to the supervision of the County Executive or County Administrator. The Highway Commissioner does have the statutory duty to make an annual report to the Department and to the County Board at its annual meeting. That report concerns an itemized statement of expenditures made from the road and bridge fund. Further, the Attorney General has opined that the statutory powers and duties conferred upon a County officer, and the Highway Commissioner is a county officer, cannot be narrowed, enlarged or taken away by a County Board, unless the legislature specifically authorizes such action. This is not the case here. In addition, case law indicates the County Executive's day to day control power prevents the Board from taking actions that effectively direct what duties may or must be accomplished by officers or how they must perform those duties.

Hemery continued that he also requested an outside legal opinion which was consistent with the three other sources of authority cited and further states that the Highway Commissioner is only subject to supervision of the Executive. The Highway Committee and County Board serves as policy making body to determine the broad outlines and principles governing administration. The Highway Commissioner has the administrative powers and duties prescribed. Neither the County Board nor the Highway Committee may interfere with the exercise by the Highway Commissioner of the Commissioner's statutory authority and duties.

In general if someone has an issue with how an employee is doing their job, they would go to that employee's supervisor. In this case, there is a Highway Commissioner who clearly has broad authority that cannot be curtailed, expanded or made smaller and the Highway Commissioner cannot be directed to do specific things, but he does have to follow the statutory duties. One of those duties include making an annual report to the Board. Hemery said that Commissioner Fontecchio makes himself available and often comes to meetings to answer questions, but the motion to refer this to the person that actually supervises the Highway Commissioner makes sense rather than continuing this at the County Board that has no authority over this matter. If the County Board wants to discuss this, even though they do not have any authority over it, that would be in the Board's discretion, but with regard to the actual statutory powers and duties of the Highway Commissioner, he is clearly acting within the scope of his authority.

Deslauriers does not dispute what Hemery said. He asked if there is anything statutorily wrong with having the Highway Commissioner have a Q & A session about a highly controversial topic in the county, whether there is authority to change it or not, for transparency sake and for general knowledge. This would not limit the Highway Commissioner's ability to do his job or choose a counter measure, but it would give clear direction from the County Board as to their feelings on the subject and Deslauriers feels the only way that can be accomplished is through Q & A at the County Board. Hemery responded that the County Board may always express its feelings and this is often done through resolutions where the entire Board votes on a certain position on a matter. The communication being discussed now is regarding directing the Highway Commissioner to report to the County Board and answer questions, but there is not statutory authority to direct him to do that. It is Hemery's opinion that the Highway Commissioner makes himself quite available to answer questions and it would be up to him to decide what the most productive way to address these issues is, whether it be in an open public session, one on one with a Supervisor or whether he feels the questions have been asked and answered and he does not care to continue engaging in this, but this is up to the Highway Commissioner.

Deslauriers asked if a better motion would be to request that the Highway Commissioner do everything outlined in the communication instead of making a directive. Hemery responded that it could be requested. Deslauriers feels it is a reasonable request to have this conversation, especially if the County Board as a whole will be voting on things that require some baseline knowledge of the topic, which is not going away.

Deslauriers asked how the motion by substitution affects his initial motion. Erickson informed the motion by substitution has the floor and would move the communication to the County Executive if it passes. Hemery added that currently the motion for substitution is on the floor and once it is voted on, it will dispose of the agenda item.

Deslauriers indicated he finds this situation difficult because the Highway Commissioner was given clear directive to report to us when non-standard implementation of counter measures were installed. Hemery said it is his opinion, however, that that is not a directive that can be enforced by the Committee. Erickson added that that is not on the agenda, however, Deslauriers disagreed and said in this case, clear direction by a unanimous vote of this body was given to the Highway Commissioner to not only report to us but it was also recommended that he notify the highly impacted land owners that these counter measures will impact. That happened for the first implementation of rumble strips, but it is not being done now. Deslauriers continued that it is pointless to continue airing this at PD&T and that is why he would like this to be brought to County Board to have a fundamental discussion so when recommendations come up for advisory motions next month there is some baseline of understanding of the issue and what we are dealing with and what taxpayers and landowners are dealing with in rural Brown County. He does not want to see this referred to the County Executive because that has already been done. Deslauriers reiterated there is nothing stopping us from giving an opinion on what we do not have statutory authority to deal with. He feels it is important for the residents to know that we support them and understand their issue and we may not agree with the Highway Commissioner's implementation of transverse rumble strips located close to people's homes. For these reasons, he is asking the Committee to not vote in favor of the motion by substitution.

At this time Deslauriers informed he would make a motion requesting that the Highway Commissioner deliver a report and answer questions of the County Board at the October meeting regarding transverse rumble strips in the event the motion by substitution fails.

Dantinne said this issue has been going on for a year and there was a recommendation made. Commissioner Fontecchio does not have to listen to the recommendation, but he does have to follow statutory rules for public safety. Dantinne does not feel it does any good having this keep coming to this Committee and wasting time if we cannot make decisions. At this time he withdrew his motion by substitution.

Hemery informed requests of Commissioner Fontecchio can be made in two ways. A request could be personally made through a phone call just asking him to do a report, or it can be done through a motion. If the motion carries, the request would officially be made by the Committee. If a motion would fail, there would still be the opportunity to simply speak with Commissioner Fontecchio and ask him to make a report which may be a more streamlined way of making the request.

Erickson said after reading this communication a number of times, he feels asking Fontecchio to make a presentation would make the most sense.

Erickson noted that Fontecchio does not have to do any of this and that is why he suggested that Deslauriers request a presentation. Deslauriers indicated he understood what Erickson was saying but feels his motion is very reasonable and very respectful of staff as well as the citizens of Brown County. He also realizes the Highway Commissioner can choose not to do any of this; the motion is a request from this body and he hopes there are enough votes to at least have this discussion at County Board. Hemery said if the amended motion is seconded, there could be further discussion. Erickson could also request to amend the motion to have a presentation instead of a specific report.

Supervisor Landwehr said we all know what the statutory language is and what powers the executive branch holds, but the County Board holds the purse strings. He said a budget adjustment could be done that would state that

county Highway Department funds are not to be used to install any more rumble strips. He does not know if this is something that would pass the full Board, but he feels this may be a way to get attention and slow this down until it can be brought under control. Hemery referred to the outside legal opinion he talked about earlier which says that while the Board does have budgetary control over the County Highway Department, the Board may not limit the statutory administrative powers of a County Highway Commissioner appointed and supervised by a County Executive. In other words, the Board cannot effectively prohibit the Highway Commissioner from administering his statutory authority or duties by prohibiting the expenditure of general funds for specific items. The Board sets the budget, but the Highway Commissioner has the statutory duty and authority to determine how that is used for safety measures. This outside opinion is that the Board cannot prohibit the expenditure of general funds for a specific item. Further, the Board may not limit the Highway Commissioner's administrative authority to expend such funds on particular items so long as such expenditures are consistent with the Commissioner's statutory authority. This goes back to what Hemery referenced earlier that the statutory powers and duties conferred about a County Officer cannot be narrowed, enlarged or taken away by a County Board. The County Board does have the power of setting the budget, but once that is set, the Highway Commissioner is authorized to make safety determinations based on his best judgment. Based on the research he has done and the outside opinion he has reviewed, it is Hemery's opinion that the Board cannot prohibit a specific measure such as installing rumble strips.

**Motion amended by Supervisor Deslauriers, seconded by Supervisor Kaster that PD&T requests that Highway Commissioner Paul Fontecchio deliver a presentation to and answer questions from the County Board at its October meeting. Vote taken. MOTION CARRIED UNANIMOUSLY.**

Erickson noted that budget meetings start in October and questioned if Fontecchio could put something together by September. Fontecchio responded that this is not something that would come back to this Committee, it would be going right to the County Board. Deslauriers said he does not have any issue with Fontecchio doing this at the next County Board meeting, if he chooses do to this.

#### **Port & Resource Recovery**

##### **15. Director's Report.**

Port and Resource Recovery Director Dean Haen outlined the items included in his Director's Report contained in the agenda packet. With regard to the South Landfill Plan, Haen said they are taking their time to make sure it will be deemed complete and he anticipates approval by the end of the year. Haen also informed he anticipates 2 positions being added to his department next year in connection with the South Landfill. One of the positions would oversee the excavation and the second position would be added later in 2020 and will be a landfill manager. Haen also talked about the rate stabilization fund and noted there is a little over \$1 million dollars and roughly 100,000 tons in the contract with the large users and that is who the break would be offered to. The \$8 dollar a ton increase would be done incrementally so they would only experience a \$2 increase per year.

With regard to the BOW Agreement, Haen informed the document will be revised and restated to bring Outagamie County's northwest landfill into the agreement. He is hoping to see this agreement brought to the County Board sometime early next year.

Haen continued by talking about the Pulliam Plant and said he believes the highest and best use of the property is port-related industrial property and Planning agrees with this. This is 80 acres on the water and roughly 100 acres behind and it is very important that it stays in port and industrial use. They are working with the State and DOT to try to find funds to do the due diligence to find out what the soil conditions are and if there is any contamination on the site. With regard to the highest and best use, Haen said this will not be cheap; it will likely be anywhere from \$30 - \$50 million dollars to do this and they have to demonstrate port growth to maximize state and federal grants by creating jobs, infrastructure and economic development opportunities.

Haen also talked about the Solid Waste Transfer Station modifications and, specifically, the new kiosks that will be put in and he also mentioned several events his Department participated in recently.



Deslauriers wished to publicly thank Haen and Chris Blan for setting aside the expired fire extinguishers for the Morrison Fire Department.

**Motion made by Supervisor Dantine, seconded by Supervisor Deslauriers to receive and place on file. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY.**

## **Planning and Land Services**

### **Planning Commission**

**16. Brown County STEM Innovation Center Construction Update and Field Order Reports for Project.**

Planning Director Chuck Lamine provided a handout, a copy of which is attached, which outlines the construction progress and field orders. He thanked Doug Marsh for his work on the project and said he has spent the last year working on this and has done great work assisting with the project management. Lamine outlined the construction progress and also explained the field orders as outlined in the handout. He also noted that Judy Knudsen has been working on putting together building procedures regarding scheduling out the rooms and thinks like that which has been a huge relief and is greatly appreciated.

Dantine asked if more than one person was walked through the facility to learn how to operate the boilers and things of that nature so that when someone retires, there are others who know how to handle things. Marsh said key staff has met with a variety of subcontractors to go over the systems and how panels and equipment operates. All of those sessions have been videotaped so there is a record of everything.

Lamine continued that the building is beautiful and UWGB has said it is the gem of the campus. There are currently 82 students enrolled in the engineering program which is about twice as many as were expected and there are still some applicants pending.

Lamine concluded by saying the building should be open for the first day of classes and a building opening event will be held sometime in October. He also mentioned he would love to have PD&T hold a meeting in the building in the near future.

**Motion made by Supervisor Tran, seconded by Supervisor Deslauriers to receive and place on file. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY.**

## **Zoning**

**17. Private Onsite Wastewater Treatment System (POWTS) property owners not currently on 3-year maintenance program update.**

Zoning Administrator Bill Bosiacki referenced language in the Administrative Code which states the governmental unit shall develop and implement a comprehensive POWTS maintenance program by October 1, 2019. He informed they are in compliance with that. There are approximately 11,400 private sewer systems in the county. When they started this, there were about 3000 – 4000 systems that were not giving notices. For the last 4 – 5 years they have been sending out annual letters advising them to get this done and at this time they are down to about 500 that have not responded. Sometime after October 1 they will be sending out letters saying the time is up and they have to get this done. Zoning will likely give the people until spring to get it done so people don't have to pump their tanks out in the winter.

Bosiacki continued that he suspects a number of these places are going to be old abandoned farmhouses and people have just not responded. That will be a simple fix because all they have to do is make sure the well is disconnected and the septic tank has been crushed and filled.

Dantine asked if they check to see if the houses are occupied or even still there before letters are sent. Bosiacki said typically people call to let them know if the house has been torn down, but sometimes they do not. He added that the property owners still have to let Zoning know if the well has been disconnected and the tank crushed and filled. Over time, the tanks become a hazard because people don't know where they are and that creates problems. The letters are sent to the same address the tax bill goes and there is a picture included so people should be able to recognize the property.

Erickson asked what happens if people continue to ignore the letters. Bosiacki said at that point they turn it over to Corporation Counsel who sends out a letter telling them they are in violation. If there is no response, a small claims action is started and a forfeiture of \$5000 is asked for.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

#### **Area Extension**

18. **Budget Adjustment Request (19-069): Any increase in expenses with an offsetting increase in revenue.**

The UW-Extension Community Garden Program received a grant from United Healthcare for construction of tabletop garden beds, vouchers for the teen farmers' market program, Church Road community garden road repair, and garden soil improvement.

**Motion made by Supervisor Kaster, seconded by Supervisor Dantine to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

19. **Resolution Regarding Table of Organization Change for UW Extension – Add Hours for LTE After School Instructors.**

Extension Brown County Director Judy Knudsen said this is in regard to the after school programming they do for the Green Bay Area Public School District. STEM education is one of their core programs and grades K – 5 in 13 elementary schools participate in this. There is money in the budget to get them through spring so this resolution is for additional funding to get them through until the end of the year. There will be funding in the 2020 budget for the first part of next year. They are in the process of hiring after school instructors to teach STEM programming.

Deslauriers asked how children get involved in the after school program. Knudsen said it is voluntary and the 13 schools they work with are the low income schools so a lot of the kids would not have care if they go home so they stay after school and then are picked up later. The kids are super engaged in the STEM program and Knudsen explained the progression of the program from starting with Legos to progressing to building and coding computers. The program takes place right at the school and each grade is done separately. Deslauriers asked why the program is geared to low income children only. Knudsen responded that that is where the money is right now. They have to hire staff and there are not dollars in the levy to do this so the school district pays. Knudsen continued that they have heard inquiries from other schools who would like similar programming so they are looking at how to do that without increasing the tax levy. Knudsen said it is a great program and the kids do great in it.

**Motion made by Supervisor Dantine, seconded by Supervisor Deslauriers to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

20. **Director's Report.**

Extension Brown County Director Judy Knudsen provided a handout, a copy of which is attached which outlines some of the things going on. She also informed Extension is moving into the STEM Innovation Center at the end of September and she thanked Chuck Lamine and Doug Marsh who have spent many, many hours on the project. She said the building is highly impressive and they are very excited to get the Committee out there to see it.

Knudsen continued that their Agricultural Agent is working on a research project looking at alternative feed sources and she noted that a lot of farmers are running low on feed and with the weather we have had this year in some cases there is probably not going to be sufficient feed so the agent is looking at the nutritional value of some of the cover crops and if they can be harvested and fed to dairy cows. Knudsen continued that there are about 35 farmers in the county that are raising hemp, some with more success than others. The Agricultural Agent is working on getting some equipment in to give farmers a sense of what they may be able to use to make the process easier because raising hemp is really quite labor intensive.

Knudsen also talked about the teen market garden as outlined in the handout and noted that the teens have planned a field trip with the money they raised and the rest will be used to get the gardens started for next year. She also talked about a program she is working on with Brown County Child Support Agency that will be in the 2020 budget to

provide education to non-custodial parents. They are currently surveying 250 non-custodial parents to see what their interest is regarding issues they are facing as non-custodial parents and what education would be helpful for those issues.

Dantinne thanked Knudsen for the Sunset on the Farm event and said it was very well done. Knudsen said the event was attended by about 450 people and it was a great event that taught people a little bit about cover crops and what is being done to reduce erosion and reduce phosphorous.

**Motion made by Supervisor Kaster, seconded by Supervisor Tran to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

#### **Airport**

**21. 12+ Hour Shift Report.**

Airport Director Marty Piette said this overtime is related to a football charter flight for one of the home pre-season games.

**Motion made by Supervisor Tran, seconded by Supervisor Deslauriers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**22. Open Position Report.**

Piette informed the airfield maintenance mechanic position has now been offered and accepted and the new hire will be starting within the next 30 days.

**Motion made by Supervisor Dantinne, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**23. Award RFB #2336 to Northeast Asphalt Inc.**

This is in regard to some repair work on several of the lanes in the long-term parking lot. There was a base bid as well as some alternate bids, not knowing what the prices were going to come in at. The budget for the project was \$150,000 and the bids came in at about \$122,000 so they will be able to do all the alternate bids and Piette recommends approval of the bid of Northeast Asphalt.

**Motion made by Supervisor Dantinne, seconded by Supervisor Tran to approve the base bid of \$72,630, alternate bid 1 of \$23,640, alternate bid 2 of \$23,640 and alternate bid 3 of \$900 by Northeast Asphalt for project 2336, airport parking lot repaving. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**24. Director's Report**

**a. Construction Projects:**

- i. Exit Lane Breach Control (ELBC).**
- ii. East Ramp Expansion to the West.**

Piette updated these projects and said there is not a lot going on with the exit lane breach control at this time. The bids came in well under the estimates and this is 90% funded federally, 5% funded by the state and the remaining 5% of funding is local but they do not anticipate construction starting until January. The second project is the east ramp expansion to the west which is between Jet Air and the customs building. The ramp will be expanded to accommodate overflow parking for large events like Packer home games and Air Adventure. The project is about 40% complete at this time and paving should happen later this week. The entire project should be done by the end of October.

Tran asked if there have been any issues with the REAL ID with the star in the corner. Piette said TSA put out a national press release on REAL ID requirements and the airport has done the same thing. The deadline for this is October of next year and Piette said the compliance date is October 2020. They are advising travelers to get it done

and it is easy to do at the DMV. They will be pushing out more information as they get closer to the date to be sure everyone is in compliance.

Tran also asked how Frontier is doing and Piette said they are doing very well. He watches the loads each week and they are selling all of the seats on the flights. He does not know if they plan on adding routes in the future, but he will keep the Committee advised as he receives information.

**Motion made by Supervisor Kaster, seconded by Supervisor Tran to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

#### **Public Works**

25. **Recommendation and Approval for the Resch Center LED Upgrade Project Base Bid plus Alternate 1 and #2 – Project #2329 for a total of \$579,445.**

Public Works Director Paul Fontecchio said this is one of the projects approved through VMCC Committee. PMI wants to go with the base bid plus alternates 1 and 2 and that is what Fontecchio is recommending.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to approve the base bid of \$432,729, alternate bid 1 of \$43,476 and alternate bid 2 of \$103,240 by Elmstar Electric for project number 2329, Resch Center LED Upgrade. Vote taken. MOTION CARRIED UNANIMOUSLY.**

26. **Courthouse Security Report.**

Sheriff Todd Delain and Fontecchio referred to the information in the agenda packet. Fontecchio said they got the estimate back from the Concord Group and it was quite a bit higher than was expected which is due to the historical nature of the building and wiring that needs to be redone. The best place to put the addition would be the north side of the building and there is a sketch of it in the agenda packet. This was used by the Concord Group as the basis for their estimate. Fontecchio likes the way all 4 sidewalks lead up to the 1 entry focal point. The wait line is a little larger than what Winnebago County has and this is because the Brown County Courthouse will likely be a little busier. There will also be a bypass gate for handicap accessibility. There are also plans for the south side of the building to fence off the parking lot where the judges park as well as some security work on the ramp. The \$1.95 million dollars from Concord is an all-inclusive number.

Sheriff Delain said they took information from the previous reports that had been put together to make sure all of the security recommendations of the US Marshall Service and other recommendations from the judges were considered and he believes that what is set forth here meets all of the security needs and does it in a way that will maintain the integrity and beauty of the courthouse which is a focal point of Brown County. Delain was happy the Committee authorized the Concord Group to provide an estimate because it would have been very difficult for the county to do, specifically because the courthouse is a historical site and the red granite has to be matched which is expensive.

Delain continued that at this time this is an unfunded capital improvement. From discussions he has had with Supervisor Brusky, Delain feels there may be money available in the next few years to fit this in. One of the most pressing questions of this addition is what the long-term operational expenses for the Sheriff's Department would be for this and Delain hopes to have the answer for that sometime next week. His goal is to do this with as close to the staff they currently have at the courthouse now as possible. He would like to reallocate resources currently at the courthouse or change some duties around. The best case scenario would be to make the improvements outlined and then be able to provide the increased security without having to increase staff. Delain said if it is not possible to provide the security with the staff they currently have, he would likely look at some limited term employees that would fill in different locations, whether it be courthouse monitoring or at the security desk as a civilian to help handle the property with current staff.

Dantine asked if the entrance would be used for the employees as well as the public. Delain responded that that has not been determined yet, but in Winnebago County they have 2 exceptions to those who go through the screening and those are people that are authorized to carry firearms in the building which is the judges and the DAs. In Winnebago County they have a tunnel similar to what Brown County has and they authorize their DAs and Assistant

DAs to use that tunnel and avoid screening and the judges do not get screened, but all other employees do. He said it becomes quick and routine and the employees move through quickly. That being said, Delain said that is an operational decision that he would also like to clear with the judges and the DA before a final decision is made.

Deslauriers asked if this security checkpoint would limit egress in any way. Delain said it does not. It is very specifically designed for all of the doors to open for egress in the event of an emergency. He is confident that if we follow Winnebago County's model there would not be any issue. Deslauriers is interested in the operational costs and would like to hold off on making any decision regarding moving forward until we know the operational expenses.

Tran noted that the figure from the Concord Group is about twice the amount of the earlier estimate. Fontecchio said the number he previously threw out was only his opinion. The Concord Group really emphasized matching the red granite which the Historical Society will require. In addition, there is a lot of electrical rewiring that will need to be done because it is an older building. Fontecchio said the unique nature of the building is the reason he pushed to have professionals look at this and he reiterated that the \$1.95 million dollar figure is all inclusive.

Kaster said although he is not big on spending money, he wants this to look right and look good. He wants to be sure the granite matches and things like that. Fontecchio said the way it is currently designed it will look like it is supposed to be there. Kaster also said he does not ever want this to become something where people are questioned why they are in the courthouse or anything like that. He wants whoever wants to come in to be able to come in and those that are able to carry weapons to be able to do so. Delain said as Sheriff he would not support anything that did not reflect positively upon the historical site as he feels anything less than that would be a disservice to the citizens and reflect poorly on the Sheriff's Department. He truly believes this is designed in a way that will look like it belongs there and will be done well. He noted there were a few judges that were opposed to this and he heard that there were concerns that this would be done in a manner that would hurt the aesthetics of the building. Delain feels this project will meet the security needs as well as maintain the beauty of the courthouse which will then also ease the concerns of people who may have been concerned about the project. Kaster said there are a lot of things that change people's lives and a lot of contentious things that go on the courthouse and he feels it is probably time for this safety measure.

Erickson would like to see a motion to refer this to Public Safety so it is handled there properly so Delain and Fontecchio are not running around to a bunch of meetings to talk about this. It is ultimately going to end up at County Board, but in the meantime PD&T is not really part of this other than initiating finding the funding for Facilities to hire the Concord Group.

**Motion made by Supervisor Erickson, seconded by Supervisor Deslauriers to refer to Public Safety Committee and have Sheriff Delain include updates in his report as appropriate and bring that information back to PD&T. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**27. Summary of Operations Report.**

Deslauriers asked about PP and why there are so many patches on the new asphalt. Fontecchio said they ran into some nasty subgrade problems and it seemed to rain every time they opened a new portion of the road. They switched over to a mix and ran out of the wrap for a while and there were some slides in some areas that they had to go back and patch. He continued that they have done a lot of excavation below subgrade to get rid of some of the soft soil and that is why it is running high in the budget. The estimating game is tough but Fontecchio feels the patches should hold up quite well.

With regard to the capital projects page, the total percentage number is very skewed because of the Green Bay Packaging project. Dollar wise it is a huge project and there is a lot of money sitting out there, but once they get going, they will be spending a lot of money very quickly.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**28. Director's Report.**

Fontecchio referred to his report on the agenda packet and provided brief updates on the projects outlined as well as the sandbag machine. Fontecchio said the sandbags will be used primarily by the municipalities and noted that earlier this year they did not have a way to fill sandbags to protect areas in the county. There is a lot of critical infrastructure, like sanitary lift stations that need to be protected. At this time, none of the municipalities have a machine like this, other than the City of Green Bay, but their machine is not that great. The machine the county has can fill about 1000 bags an hour. The problem with sandbags is you cannot fill them up and stack them on pallets because they rot too easily, so they have to be done as they are needed. Fontecchio has sent information out to the DPWs and Town Chairs to let them all know that sandbags can be put together in a hurry. This machine will also fill rock bags which are used for erosion control.

Fontecchio concluded by saying they have finally filled the engineering position and the person started today and Fontecchio feels it will be a good fit.

**Motion made by Supervisor Tran, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Other**

29. **Acknowledging the bills.**

**Motion made by Supervisor Dantine, seconded by Supervisor Tran to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY.**

30. **Such other matters as authorized by law. None.**

31. **Adjourn.**

**Motion made by Supervisor Dantine, seconded by Supervisor Deslauriers to adjourn at 8:57 pm. Vote taken. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Therese Giannunzio  
Administrative Specialist



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P.O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487  
WEB SITE [www.co.brown.wi.us/planning](http://www.co.brown.wi.us/planning)



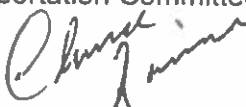
**CHUCK LAMINE, AICP**

PLANNING DIRECTOR

## MEMORANDUM

**DATE:** August 26, 2019

**TO:** Planning, Development and Transportation Committee

**FROM:** Chuck Lamine, Planning Director 

**RE:** Brown County STEM Innovation Center Project Update

### Construction Progress:

- Substantial completion for construction was accomplished on August 15<sup>th</sup> as scheduled and within project budget (Attachment 1).
- Reimbursement grant draw of \$3,565,090.53 has been documented, requested and received from the Wisconsin Department of Administration for the Wisconsin Building Commission Grant.
- Required tests and inspections have been completed and the City of Green Bay has issued an owner occupancy permit for the building.
- Landscaping is in process and nearing completion.
- Facilities staff is working with Somerville Architect and Engineering to develop punch list of items for correction and Miron is proceeding with this work.
- Facilities staff has been completing and recording owner training sessions for building operations and mechanical equipment.
- Brown County, UWGB and Einstein Project information technology staff have been installing computer and telecommunications technology into the building.
- Facilities maintenance equipment and supplies have been ordered and delivered.
- Furniture move in has begun for the building occupants with priority for UWGB program spaces in anticipation of the first day of classes for the new Richard J. Resch School of Engineering on September 3<sup>rd</sup> (Attachment 2).
- Building move in for all building occupants is anticipated to be completed by October 3<sup>rd</sup> (Attachment 3).
- Donor recognition wall design has been approved and is scheduled for installation this week (Attachment 4).
- Bids for 108 KW Photo-voltaic (solar panel) installation was approved by County Board on August 21<sup>st</sup>. Project is 100% paid for by Public Service Commission of Wisconsin 2018



Turning  
Brown

Green

Energy Innovation Grant and Focus on Energy RECIP Award. Installation is anticipated to be completed in December.

- Bids for exterior signage was approved by County Board on August 21<sup>st</sup> (Attachment 5).

### **Field Orders:**

Brown County Change Order Policy FM-1 defines a Field Order as “a change order approved on an emergency basis when circumstances require an immediate change to the contract to avoid further cost increases which would occur in the absence of immediate approval.” Per this policy for Field Orders that exceed \$10,000, they have been approved by the County Executive and the County Board Chair they are being reported to the Planning Development and Transportation Committee as summarized below:

#### Field Order #1:

PCI 0067 – Add structural members for movable partitions in flexible learning rooms 136, 137, 138, and 139. It was discovered that six steel structural support beams which were in the architectural plans were omitted from the structural plans. Due to the omission the structural beams were not included in the bidding documents and subsequently not installed. The beams are essential for installation of the movable partitions to enable the room to be converted from a large open area to four flexible learning spaces which is a necessary component of the building. Material, equipment and labor costs \$32,106.49.

#### Field Order #2:

PCI 0075 – Revise flashing at roof and canopy in patio area to prevent water infiltration problem in the UW Extension Office Space. The metal panels and flashing was built to the specifications of the original detail drawings. Since completion of this area a water leak problem was discovered with water flowing to finished spaces in the UW Extension office area of the building. To address the problem the flashing was redesigned but required removal of metal plates on exterior near patio area and revisions to flashing. The revisions were needed to be made to prevent water damage to finished spaces in the UW Extension office area. With approval of the change order no damage to the building interior occurred. Total of time and materials not to exceed \$30,000.00

With of these approved Field Order cost increases the project continues to be under budget with remaining contingency funds.

### **STEM Innovation Center Building Opening Event:**

The County Executive's Office is working with UWGB and the Einstein Project to schedule a building opening event in October after all occupants have moved in.

CL:km

Attachments



## Attachment #1





# UNIVERSITY of WISCONSIN GREEN BAY

(/)

## Mechanical Engineering



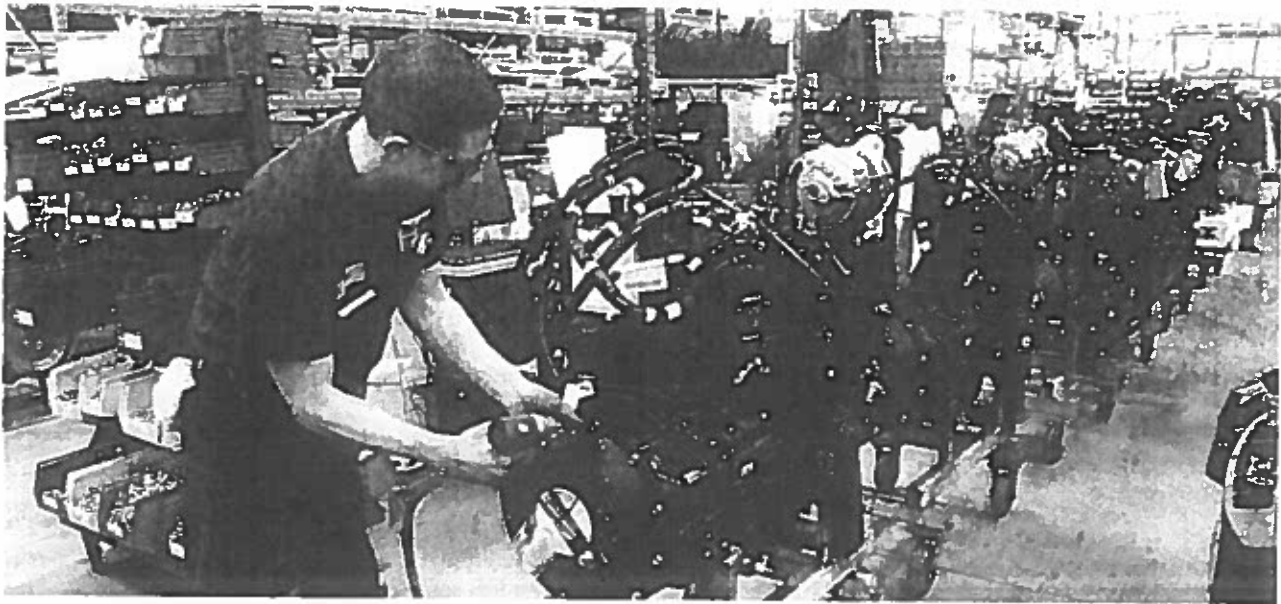
### Become an Engineer

The University of Wisconsin-Green Bay is proud to announce the newest and only Mechanical Engineering program in Northeast Wisconsin. Part of the College of Science, Engineering and Technology and offered through the Richard J. Resch School of Engineering ([/mechanical-engineering/stem-center/](http://www.uwgb.edu/mechanical-engineering/stem-center/)), the Bachelor of Science in Mechanical Engineering is designed as a cutting-edge program that will offer students individualized attention from award-winning professors, a hands-on education with state-of-the-art equipment, and opportunities for research and internships with some of the largest companies and employers in the region.

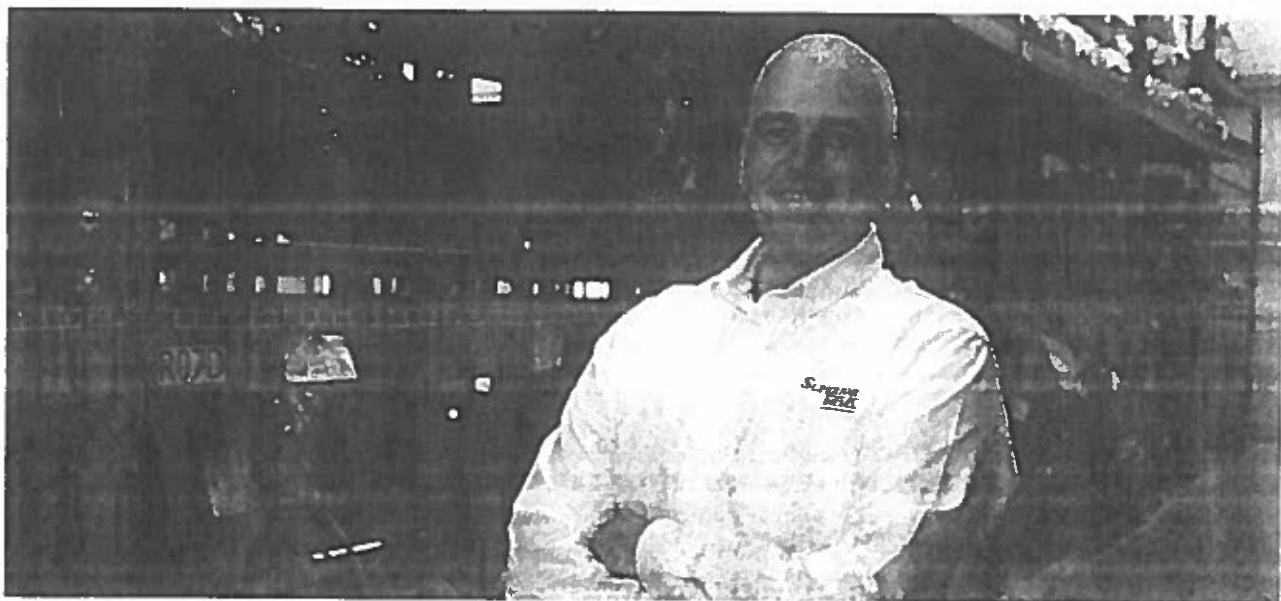
Talk to an advisor or request to have information sent to you (<http://www.uwgb.edu/admissions/contact/>) to find out more. Or apply now (<http://www.uwgb.edu/admissions/apply/>) to join us as a new era in Engineering and STEM education dawns at UW-Green Bay and in Northeast Wisconsin. UW-Green Bay will be admitting new freshman, as well as freshman and sophomore level transfer students for the fall 2018 semester. **The deadline to apply is August 24!**

## Why Engineering?

One of the fastest-growing regions in the state and the Midwest for engineering jobs, Northeast Wisconsin will see tremendous growth in the need for and recruitment of new Engineers. Engineering as a career focuses on theoretical aspects of mathematical, scientific and engineering principals. New professionals with a Bachelor of Science in Mechanical Engineering from UW-Green Bay will be perfectly-timed and well-prepared to meet the swell in demand for engineers, leading to high-paying, rewarding careers in some of the region's most sought after employers.



Learn More (<http://www.uwgb.edu/admissions/contact/>)



Apply Now (<http://www.uwgb.edu/admissions/apply/>)

## Become a Phoenix

Explore (</admissions/explore/>)

Cost (</admissions/cost/>)

Visit (</admissions/visit/>)

Apply (</admissions/apply/>)

UW-Green Bay has excellent teachers, internships, research opportunities, and a great record of placing students into jobs and graduate programs. [Learn More \(/admissions/\)](/admissions/)

#### What Will it Cost?

- Estimated Costs  
(<https://www.uwgb.edu/admissions/cost/>)
- Financial Aid  
(<https://www.uwgb.edu/admissions/cost/#financial-aid>)
- Scholarships  
(<https://www.uwgb.edu/admissions/cost/#scholarships>)

#### Visit UW-Green Bay

- Visit Today  
(<http://www.uwgb.edu/admissions/visit/>)
- Visit Calendar  
(<http://www.uwgb.edu/admissions/visit/#visit-calendar>)
- What to Expect  
(<http://www.uwgb.edu/admissions/visit/#billboard>)

#### How Do I Get Started?

- New Freshmen (<https://www.uwgb.edu/admissions/apply/freshman/>)
- Transfer Students (<https://www.uwgb.edu/admissions/apply/transfer/>)
- Online (<https://www.uwgb.edu/adultdegrees/>)

## Learn More About Mechanical Engineering



### Meet Professor John Katers

*Dean of the College of Science Engineering and Technology*

An award-winning educator and leader, Dr. Katers was named a Wisconsin Idea Fellow by the UW System in recognition of his outstanding public service and outreach to business and industry. He serves as Dean of the College of Science Engineering and Technology, coordinating all academic programs in the college, including bachelor's programs in Mechanical Engineering as well as Electrical, Mechanical and Environmental Engineering Technology, and the master's program in Sustainable Management. John says, "This region has the most open positions for engineers in the state and has seen an 18% increase in demand for engineers since 2010," says Katers. "As an aspiring engineer, I had to leave the Green Bay area to complete my engineering degree. Our future students won't need to do that." If you have any questions about the Mechanical Engineering program, please contact us!

(<http://www.uwgb.edu/admissions/contact/>)

View our Mechanical Engineering faculty members (<http://www.uwgb.edu/engineer-tech/faculty-staff/>)

## Contact Us

☎ 920.465.2111 (tel:9204652000)

✉ uwgb@uwgb.edu (mailto:uwgb@uwgb.edu)

For more information on Mechanical Engineering or UW-Green Bay, please contact us.

Tell Me More (<http://www.uwgb.edu/admissions/contact/>)

# Attachment #3

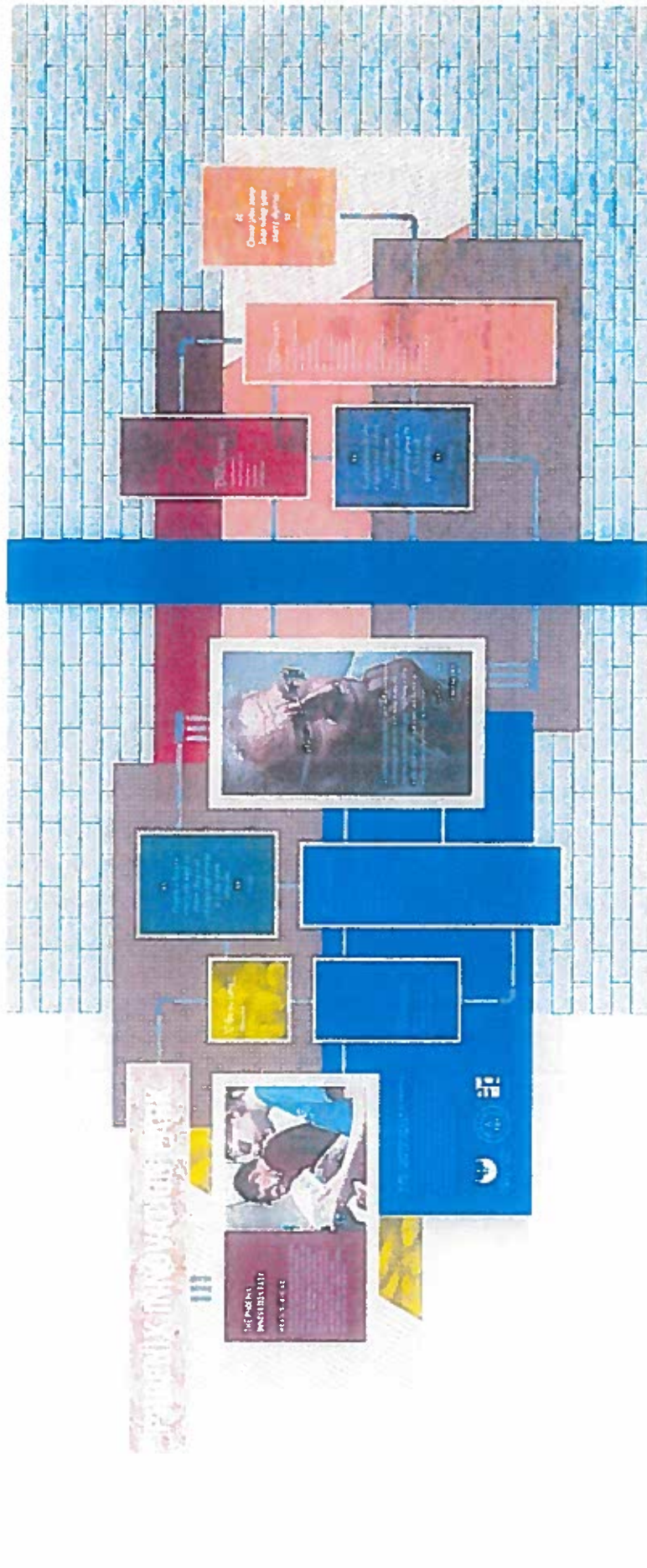
## STEM Move-in Schedule

last revised July 19, 2019

Activity	July	15-Aug	16-Aug	Wk of Aug 19	Wk of Aug 26	Wk of Sept 2	Wk of Sept 9	Wk of Sept 16	Wk of Sept 23	Wk of Sept 30	Wk of Oct 7	Wk of Oct 14
Fitigen y Phones	July 20, 2019											
Substantial Completion		X										
Owner Occupancy			X									
Expenditure data: TDB				TDB								
BC TS and UW GB 14 to build net works		July 25 thru Aug 2										
BC FM Maint shop move in				Aug 19-22								
BC FM housekeeping closets set-up				Aug 19-22								
UW-GB second floor furniture set-up				Aug 19-22								
UW-GB first floor furniture set-up					Aug 26-29							
UW-GB first floor content move-ins					Aug 26-29							
Labor Day						2-Sep						
UW-GB Open						3-Sep						
Einstein office & MS furniture set-up						Sept 3-5						
Einstein content move-in							TDB					
BC Land & Wtr Cons furniture set-up							Sept 9-12					
BC Land & Wtr Cons cabling raceway								Sept 16-17				
BC Land & Wtr Cons content move-in								Sept 19-20				
BC Land & Wtr Cons BC Data set-up								20 Sep				
BC Land & Wtr Cons BC phones								20 Sep				
BC UW-Extension furniture set-up								Sept 16-19				
BC UW-Extension cabling raceway								Sept 19-20				
BC UW-Extension content move-in									Sept 23-24			
BC UW-Extension BC Data set-up									Sept 25-26			
BC UW-Extension BC phones									Sept 25-26			
BC STEM Business incubator furniture set-up									Sept 23-25			
STEM Commons & shared furniture set-up									Sept 26-27			
STEM Commons & shared content move-in									Sept 26-27			
Einstein Warehouse furniture & racking set-up										Sept 30-Oct 3	to be verified	
Einstein Warehouse content move-in										TDB		



## Attachment 4



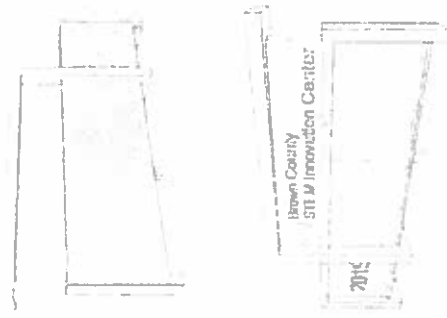
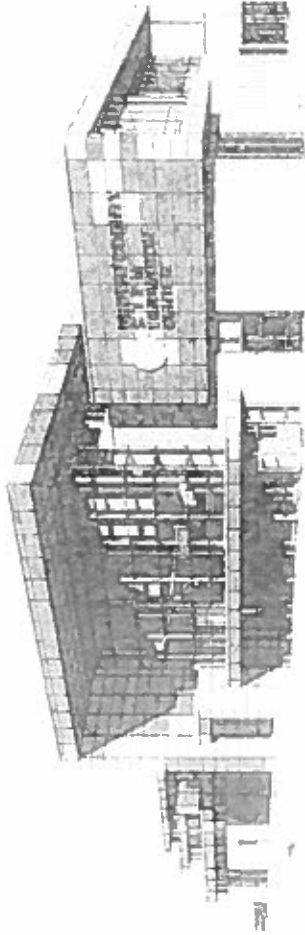
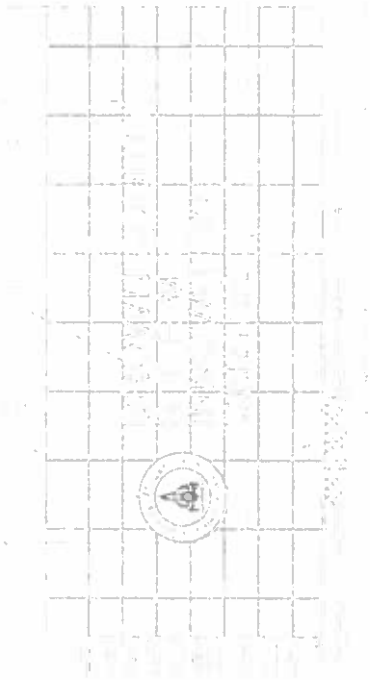


Figure 1: Brown County STEM Innovation Center

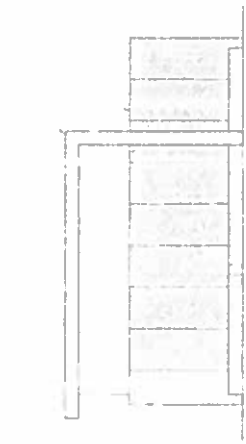


Figure 2: Brown County STEM Innovation Center



# Extension Brown County Report for August 2019

## Gardening—Exploring Cultural Roots

In the diverse, multilingual, and multicultural community of Brown County, few activities appeal to such a broad range of the population as does gardening. In partnership with The Farmory, Extension Brown County celebrated this shared interest and its rich cultural history by hosting “Gardening—Exploring Cultural Roots” on Saturday, July 27, from 1-3pm at the Annunciation Community Garden (411 Gray St). Around 80 community members came for a free and family-friendly interactive gardening tour featuring food, stories, and traditions from diverse community gardeners.

“Gardening—Exploring Cultural Roots” highlighted gardening practices from Hmong, Ethiopian, Mexican, and Oneida cultural traditions. Members of each community shared their experiences with gardening as a cultural practice and what gardening looks like for them in Green Bay. Attendees also sampled food from each culture, as well as toured the Annunciation Community Garden onsite, where community members of a variety of backgrounds grow their own produce. This project was generously funded by The Wisconsin Humanities Council (WHC).



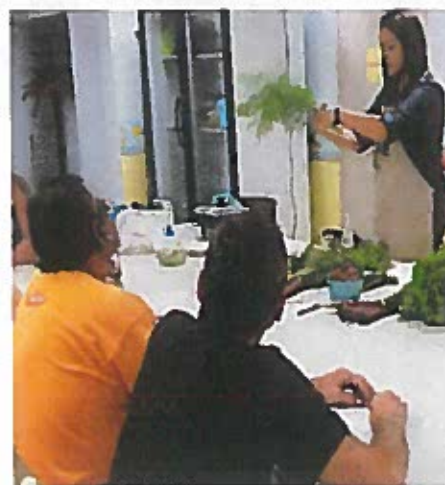
## Food Pantry Stand Pilot a Success

Food Wise has been providing leadership for the “Healthy Food Pantry Initiative” in Brown County for the past several years. There has been a misconception among the public that pantry customers do not have much of an interest in fresh and/or healthier foods. The Pantry Farm Stand Pilot has proven differently.

Through a United Health Grant, FoodWise worked with Full Circle Farm to set up a produce stand at First Presbyterian Church. Pantry customers saw the farm stand before entering the pantry and were invited to attend a 20-minute class on how to prepare it. After the class, they received a United Health funded coupon for \$10.00 to spend on the produce when leaving the pantry.

Interest and participation was way beyond projection. Normally we have only about 20 people participate in the nutrition education program at this pantry who then receive a non-perishable food item as incentive. With a fresh food incentive, we had 60 people participate in the lesson on preparing fresh vegetables. This was a 67% participation rate, exceeding all other sessions by more than 3 to 1.

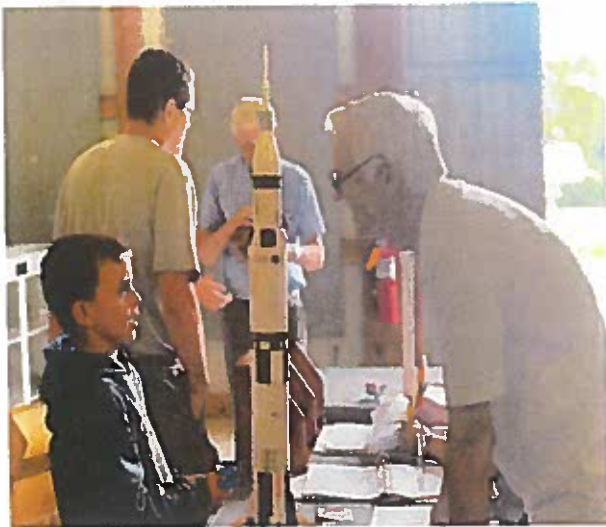
Pantry shoppers were so grateful and happy to learn how to prepare the veggies and then to receive them. The testimonials were heart-warming, “I never thought that I would be able to get to eat food like this!” “It’s really worth it to go to a 20 minutes and then to get fresh produce like this. Thank you!”



## Brown County Fair

The Brown County Fair is a part of the learning process for youth as they complete their 4-H year. It is more than just exhibiting something at the fair. For the younger youth it is gaining confidence and self-esteem and good communication skills when he or she sits down for face to face judging for the first time to share what they learned in the project and what they made for the county fair entry. As the youth grow older they might gain skills such as cooperation, teamwork, responsibility and commitment with taking an animal to the fair.

For example, in the dairy project, youth learns how to pick out an animal, spends hours training the animal how to walk for show day, and works as a team to put up a barn display and takes turns caring for the animals during the week. During face to face judging a popular question youth are asked is, "What would you do differently if you would do this again?" Many of the youth problem solved during the process of their project or think about what was maybe difficult and can use critical thinking skills to find a better or more efficient way.



## Teen Market Garden

Extension Brown County partners with Advocates for Healthy Transitional Living, Brown County Health and Human Services and CASA to make available gardening opportunities for teens in foster care. The four organizations received a kidsgardening.org grant earlier this year to purchase additional supplies to expand their garden. These supplies allowed youth to construct additional raised beds as more produce is needed since they will have stalls at two farmers markets this summer: Market on Military and Farmers Market on Broadway.

Teens sold produce at the Broadway Farmers Market (1 time) and Military Farmers Market (1 time) this summer bringing in over \$500. Due to inclement weather, they were not able to sell at the Broadway Market for a second Wednesday evening.



## Seed to Table Dinner

A small group of community gardeners have been working to start an endowment at the Greater Green Bay Community Foundation. In addition to other fundraising, they recently held a Seed to Plate dinner where they raised \$10,000 to formally start an endowment.



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